



FIRST PRESBYTERIAN CHURCH
 4815 Franklin Pike
 Nashville, TN 37220
 (615) 383-1815

APPLICATION FOR EMPLOYMENT

EMPLOYMENT DESIRED

Position Desired: _____

Type of Employment Desired: Full Time Part Time

Date available for work: _____ Hours available to work: _____

PERSONAL INFORMATION

Legal Name: _____
FIRST MIDDLE LAST

Name you go by (nickname): _____ Date of Birth: _____

Home Phone #: _____ Cell Phone #: _____

Email address: _____

Current Address: _____
STREET CITY STATE ZIP

How Long at Current Address: _____

Previous Address: _____
STREET CITY STATE ZIP

How Long at Previous Address: _____

Social Security Number: _____

Drivers License Number & State: _____

Gender: Male Female

Marital Status: Single Married Divorced Widowed

Are you a member of First Presbyterian Church, Nashville? No Yes

Are you related to members and/or staff of First Presbyterian Church, Nashville? No Yes

EDUCATION

High School: _____

College/University: _____ Major Field of Study: _____

Other Education/Training: _____

Please answer all questions on both sides.

SKILLS/TRAINING

Do you have computer skills? Yes No If yes, please check programs you have experience/proficiency in:
 Microsoft Word Excel Publisher Outlook PowerPoint Shelby Database EventU

Other Skills: _____

List professional licenses or certificates you possess: _____

WORK EXPERIENCE

Please list last position first.

1) Employer Name: _____ Job Title: _____

Supervisor: _____ Phone #: _____

How Long Employed: _____ Reason for Leaving: _____

2) Employer Name: _____ Job Title: _____

Supervisor: _____ Phone #: _____

How Long Employed: _____ Reason for Leaving: _____

PERSONAL REFERENCES

Please omit relatives and former employers.

1) Name: _____ Phone #: _____

2) Name: _____ Phone #: _____

The church provides equal opportunities to all employees and applicants for employment without regard to race, color, sex, national origin, age, disability, or status as a special disabled veteran in accordance with conditions of employment, including, but not limited to hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training. The church will hire Christians only, regardless of job.

By signing this form, I am affirming that the above statements I have made are true and factual to the best of my knowledge; and I am granting permission for all persons, organizations or agencies to be contacted for the expressed purpose of pre-employment screening.

Signature: _____ Date: _____

Please answer all questions on both sides.