

## **New Officer Training - Homework Assignments**

### **DUE 1<sup>ST</sup> MEETING (*Expectations of an Officer & Great Ends of the Church*)**

- 1) Read in the **Officers Training Manual:**
  - Church Mission, Values & Vision (*pages 2-3*)
  - SECTION I: Officer Responsibilities (*pages 4-14*)
- 2) Read in **Policies & Procedures Manual:**
  - FUNDAMENTAL PRINCIPLES: Our Mission, Values & Vision (*pages 2-4*)
- 3) Read in the **Book of Order:**
  - FOUNDATIONS OF PRESBYTERIAN POLITY – Chapter One (*pages 1-7*)

### **DUE 2<sup>ND</sup> MEETING (*FPC Councils & Committees*)**

- 1) Read in the **Officers Training Manual:**
  - SECTION IV: Church Government (*pages 50-61*)
  - SECTION V: Spiritual Gifts (*pages 62-70*)
- 2) Read in the **Policies & Procedures Manual:**
  - ORGANIZATION & GOVERNANCE: Organization, Officers, Committees, Councils (*sections 7.1-10.4, pages 26-48*)

### **DUE 3<sup>RD</sup> MEETING (*Essential Presbyterianism / Book of Order & Book of Confessions*)**

- 1) Read in the **Officers Training Manual:**
  - SECTION III: Essential Presbyterianism (*pages 30-49*)
- 2) Read in the **Policies & Procedures Manual:**
  - ORGANIZATION AND GOVERNANCE: Overview (*sections 1.1-1.5 on pages 4-5*)
- 3) Read in the **Book of Order:**
  - FOUNDATIONS OF PRESBYTERIAN POLITY – Chapters Two & Three (*pages 9-15*)
- 4) Turn in Committee Preferences (*worksheet found in pocket of Officers Training Manual*)

### **DUE 4<sup>TH</sup> MEETING (*Elder & Deacon Responsibilities*)**

- 1) Read in the **Policies & Procedures Manual:**
  - SECTION 6: The Functions of Church Officers (*pages 19-27*)
- 2) Read in the **Book of Order:**
  - FORM OF GOVERNMENT, Chapters One & Two (*pages 19-29*)

### **DUE 5<sup>TH</sup> MEETING (*Worship & History*)**

- 1) Read in the **Book of Order:**
  - DIRECTORY FOR WORSHIP, Chapters I & II (*pages 75-100*)
- 2) Read in the **Officers Training Manual:**
  - SECTION II: Church History (*pages 15-29*)

### **DUE 7<sup>TH</sup> MEETING (*Review*)**

- 1) Read in the **Officers Training Manual:**
  - OFFICER EXAMINATIONS (*pages 71-73*)
- 2) Read in the **Policies & Procedures Manual:**
  - SECTION 4: Examination, Ordination & Installation (*pages 15-17*)
- 2) Turn in **Faith Statement** (*questions found in pocket of Training Manual*)